

HOW TO:

APA Citations

Preparing Bibliographic Citations: American Psychological Association

Source:

American Psychological Association (2001). *Publication manual of the American Psychological Association*. (5th ed.). Washington, DC: Author.

Preparing the Reference List

The reference list at the end of your research paper lists the sources that you used in your paper. The sources listed are only the sources that were used to write your paper or support your paper. The reference list is doubled-spaced within and between sources, and is arranged in alphabetical order by the surname of the first author. Sources listed without authors are listed alphabetically by title within the reference list. The first line of each reference begins at the left margin and each following line is indented by three spaces, or set the default tab at 0.25". Please note that SERC Bibliographies are single-spaced to save space and paper; however, they do follow the current APA style (5th edition changes) beginning with addendums dated July 2002 to current. This "How To" sheet represents the most frequent requests for examples of APA style citations. For a complete reference for all APA style citations and in text citations, please ask a SERC Librarian for the Reference Desk copy of the 5th edition publication manual. Additional help is also available on APA style guidelines by visiting APA's online resource at www.apastyle.org.

References

References to Journals or Periodicals

List all authors – surnames and initials and use comas between authors and an ampersand (&) before the last author in the reference, more than six authors use et al. after the sixth author's name - capitalize only first word of title and only first word of subtitle, and any proper nouns – do not use issue numbers on continuously paginated journals (journals which begin at page 1 and continue through all issues with continuous numbering), ONLY use issue number if each issue of the journal begins on page 1 – italicize journal name and volume number - use the abbreviations p. and pp. for page and pages in newspaper citations, annually published periodicals are treated like journals - always finish reference with a period.

1. Journal Article, One Author

Darrow, A. A. (1999). Music educators' perceptions regarding the inclusion of students with severe disabilities in music classrooms. *Journal of Music Therapy, 36*, 254-273.

In text citation, (Darrow, 1999) – do not include Jr. or III in text citation.

2. Journal Article, More Than Two Authors

Duran, R., Duran, J., Perry-Romero, D., & Sanchez, E. (2001). Latino immigrant parents and children learning and publishing together in an after-school setting. *Journal of Education for Students Placed at Risk, 6*, 95-113.

In text citation, (Duran, Duran, Perry-Romero, & Sanchez, 2001) – in subsequent citations include only the surname of the first author followed by et al. – do not include Jr. or III in text citation.

3. Journal Article, Paginated by Issue

Fewell, R. R., & Deutscher, B. (2002). Attention deficit hyperactivity disorder in very young children: Early signs and interventions. *Infants and Young Children, 14*(3), 24-32.

In text citation, (Fewell & Deutscher, 2002) – use both surnames in first and subsequent text citations.

4. Journal Article, More Than Six Authors

Smith, S., Simmons, D., Gleason, M., Kame´enui, E., Baker, S., Sprick, M., et al. (2001). An analysis of phonological awareness instruction in four kindergarten basal reading programs. *Reading & Writing Quarterly, 17*, 25-51.

In text citation, (Smith et al., 2001) – use this citation first in text citation and each subsequent text citation.

5. Weekly Newspaper Article

Walsh, M. (2002, May 22). Businesses flock to charter frontier: Profits elusive in K-12 schools, but companies focus on potential. *Education Week*, pp. 1, 12, 15.

Annually published periodicals are treated like journals.

In text citation, see example No. 1.

6. Journals or Periodicals Published Annually

Kame´enui, E. J., Simmons, D. C., & Coyne, D. C. (2000). Schools as host environments: Toward a school-wide reading improvement model. *Annals of Dyslexia, 50*, 31-51.

In text citation, see example No. 2.

References to Books and Book Chapters

List all authors – surnames and initials and use comas between authors and an ampersand (&) before the last author in the reference, more than six authors use et al. after the sixth author's name – italicize book title - capitalize only first word of title and only first word of subtitle, and any proper nouns – when the author and publisher are the same, use the word Author as the name of the publisher – place editions in parenthesis (3rd ed.) – place Jr.; III after person's first name initials – edited books use (Eds.) after the last name in the reference – cities such as Baltimore, Boston, Chicago, Los Angeles, New York, Philadelphia, and San Francisco do not need to have their two state abbreviations listed – Amsterdam, Jerusalem, London, Milan, Moscow, Paris, Rome, Stockholm, Tokyo, and Vienna do not need to have their country name listed.

7. Book

Roulstone, A. (1998). *Enabling technology: Disabled people, work and new technology*. Philadelphia: Open University Press.

In text citation, see example No. 1.

8. Book, Third Edition, Jr. or III in Name

Turnbull, A., Turnbull, R. III, Shank, M., Smith, S., & Leal, D. (2002). *Exceptional lives: Special education in today's schools* (3rd ed.). Upper Saddle River, NJ: Pearson Education.

In text citation, see example No. 2.

9. Edited Book

Block, C. C., & Pressley, M. (Eds.). (2002). *Comprehension instruction: Research-based best practices*. New York: Guilford Press.

In text citation, see example No. 3.

10. Article or Chapter in an Edited Book

Daniels, H., Hey, V., Leonard, D., & Smith, M. (2000). Issues of equity in special needs education as seen from the perspective of gender. In H. Daniels (Ed.), *Special education re-formed: Beyond rhetoric?* (pp. 47-66). New York: Falmer Press.

In text citation, see example No. 2.

11. Book, Author and Publisher Are Identical or Group Author (Government Agency) as Publisher

National Organization for Rare Disorders, Inc. (1997). *NORD Resource Guide* (3rd ed.). New Fairfield, CT: Author.

In text citation, use (National Organization for Rare Disorders [NORD], 1997) for first text citation and in subsequent text citations use (NORD, 1997).

12. References to Technical and Research Reports

Documents available from GPO (U.S. Government Printing Office) should show GPO as the publisher – ERIC numbers should appear in parentheses at the end of the citation.

Thurlow, M., & Thompson, S. (2000). *Diploma options and graduation policies for students with disabilities*. Minneapolis, MN: National Center on Educational Outcomes. (ERIC Document Reproduction Service No. ED440510)

In text citation, see example No. 3.

References to Electronic Media

NOTE: In Microsoft Office Word to turn formatting of hyperlinks on or off (to remove the automatic underlining):

1. On the **Tools** menu, click **AutoCorrect**, and then click the **AutoFormat as you type** tab.
2. Under **Replace as you type**, select or clear the **Internet and network paths with hyperlinks** check box.

When citing Internet sources, you should follow these two guidelines: 1. Readers should be directed as closely as possible to the information being cited in the reference list. Whenever possible, reference specific documents rather than home or menu pages, and 2. Provide an address that works – the URL is the most important element; if it does not work, the cited reference will not be found and the credibility of the reference will be in question – BE SURE TO TRANSCRIBE OR TYPE THE URL CORRECTLY – test the URLs in your research paper regularly – URLs do change and move, if you cannot find a URL consider dropping the reference from your paper – Internet article citations to journals available online should follow APA style journal citations with the addition of [Electronic version] in brackets prior to journal name. If you believe the online article is changed from the printed version then do not include the bracket information and include the date you retrieved the article and the URL address after the journal name, volume number, and page numbers. Please consult the Reference Desk copy of the Publication Manual for further information. The following examples have been taken from American Psychological Association (2001). Publication manual of the American Psychological Association, (5th ed.): Washington: Author.

13. Internet Articles Based on a Print Source

VandenBos, G., Knapp, S., & Doe, J. (2001). Role of reference elements in the selection of resources by psychology under-graduates [Electronic version]. *Journal of Bibliographic Research*, 5, 117-123.

In text citation, see example No. 2.

14. Article in an Internet-only Journal

Fredrickson, B. L. (2000, March 7). Cultivating positive emotions to optimize health and well-being. *Prevention & Treatment*, 3, Article 0001a. Retrieved November 20, 2000, from <http://journals.apa.org/prevention/volume3/pre0030001a.html>

In text citation, see example No. 1.

15. Article in an Internet-only Newsletter

Glueckauf, R. L., Whitton, J., Baxter, J., Kain, J., Vogelgesang, S., Hudson, M., et al. (1998, July). Video counseling for families of rural teens with epilepsy—Project update. *Telehealth News*, 2(2). Retrieved June 6, 2000, from http://www.telehealth.net/subscribe/newslettr_4a.html#1

In text citation, see example No. 4.

References of Nonperiodical Documents on the Internet

Please consult the Reference Desk copy of the Publication Manual for further information. The following examples have been taken from the Publication manual of the American Psychological Association, (5th ed.):

16. Multipage Document Created by Private Organization, No Date

Greater New Milford (Ct) Area Healthy Community 2000, Task Force on Teen and Adolescent Issues. (n.d.).

Who has time for a family meal? You do! Retrieved October 5, 2000, from

<http://www.familymealtime.org>

In text citation, (Greater New Milford (Ct) Area Healthy Community 2000, Task Force on Teen and Adolescent Issues, n.d.).

17. Document Available on University Program or Department Web Site

Chou, L., McClintock, R., Moretti, F., & Nix, D. H. (1993). *Technology and education: New wine in new bottles: Choosing pasts and imagining educational futures*. Retrieved August 24, 2000, from Columbia University, Institute for Learning Technologies Web site:

<http://www.ilt.columbia.edu/publications/papers/newwine1.html>

In text citation, see example No. 2.

18. Report From a University, Available on Private Organization Web Site

University of California, San Francisco, Institute for Health and Aging. (1996, November). *Chronic care in American: A 21st century challenge*. Retrieved September 9, 2000, from the Robert Wood Foundation Web site: <http://www.rwif.org/library/chracare/>

In text citation, (University of California, San Francisco, 1996).

19. U.S. Government Report Available on Government Agency Web Site, No Publication Date Indicated

United States Sentencing Commission. (n.d.). *1997 sourcebook of federal sentencing statistics*. Retrieved December 8, 1999, from <http://www.ussc.gov/annrpt/1997.sbtoc97.htm>

In text citation, (United States Sentencing Commission, n.d.).

Other Electronic Sources

Include date of retrieval – proper name of the database.

20. Electronic Copy of a Journal Article, Three to Five Authors, Retrieved from Database

Wilder, L. K., Jackson, A. P., & Smith, T. B. (2001). Secondary transition of multicultural learners: Lessons from the Navajo Native American experience. *Preventing School Failure, 45*, 119-125.

Retrieved June 7, 2002, from EBSCOhost Professional Development database.

In text citation, see example No. 2.

21. Daily Newspaper Article, Electronic Version Available by Search

Lueck, T. J. (2002, June 5). New York exams to regain intact literary passages. *New York Times*. Retrieved June 5, 2002, from <http://www.nytimes.com/pages/education/index.html>

In text citation, see example No. 1.

For further help or clarification on APA style, please ask a SERC Librarian for the Reference Desk copy of the 5th edition Publication Manual or visit APA's online resource at www.apastyle.org.

Compiled by Donna-Lee Rulli
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