



State Education Resource Center (SERC)

**SERC Community Room
25 Industrial Park Road
Middletown, CT
Monday, December 19, 2016
1:00 p.m. – 4:00 p.m.**

Regular Meeting Agenda

- I. **Call to Order**
- II. **Public Comment***
- III. **Approval of Draft Minutes of the November 14, 2016 Regular Board Meeting**
- IV. **Updates from George Coleman, Interim Chair**
 - a. Executive Director Evaluation Process Subcommittee
 - b. Legislative Constitution of the Board of Directors/New Language
- V. **Updates from Ingrid M. Canady, Executive Director, SERC**
 - a. Board of Directors' Goals
 - b. Fiscal Operations Update
 - i. Budget
 - ii. Auditing
 - iii. Personnel Update
 - c. M.O.R.E. Commission Update – Donna Merritt, Consultant
- VI. **Action Items**
 - a. Approval SERC Foundation MOA - Jeffrey Leake, Chair, SERC Foundation
 - b. Approval SERC Procurement Policy – Ingrid M. Canady
- VII. **SERC Foundation Update**
 - a. Update from Jeffrey Leake, Chair, SERC Foundation
- VIII. **Items for Discussion**
 - a. Publications, Media and Web Team Update – Matt Dugan, SERC Director of Program Services
-Next Steps for Marketing
- IX. **Committee Reports**
 - a. Finance Committee
- X. **Adjournment**

*** Note:**

If you wish to speak during “public comment” and would like the Board to receive a copy of your remarks, please bring 15 copies to the meeting. A public comment sheet will be available at 12:30 p.m. at the entrance of the SERC Community Room. Each speaker is limited to three minutes.